



# Information Package for participants

## 15<sup>th</sup> EUMETSAT User Forum in Africa

*Plenary sessions*

*13 to 16 September 2022*

*Julius Nyerere International Convention Center (JNICC)*

*Dar es Salaam, Tanzania*

16 August 2022

Dear Madam,  
Dear Sir,

You have successfully registered for the 15<sup>th</sup> EUMETSAT User Forum in Africa and you are just a few weeks away from the forum in Dar es Salaam, United Republic of Tanzania!

Firstly, we would like to thank you for your interest in participating in this event. Your presence is essential and will greatly contribute to its success.

More than 120 participants have registered for the Forum so far. We expect to reach the same number of participants as for last in-presence forum in 2018. We are continuously working on the details of the meeting, and with this second information package, we would like to provide you with practical information for your travel to and attendance at the Forum.

Please read through the information package in detail. In case you have any questions or need further clarification on any matter, please do not hesitate to contact the Organising Committee.

Moreover, the website dedicated to the Forum will be updated regularly to include practical information (hotel, visa, health services, tourist attractions, etc.). Please visit the website <http://ufa.eumetsat.int> for the most up to date information.

We are looking forward to seeing you in The United Republic of Tanzania for the 15<sup>th</sup> EUMETSAT User Forum in Africa.

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## *Content*

This document provides information related to the Plenary Sessions of the 15<sup>th</sup> EUMETSAT User Forum in Africa, taking place from 13 to 16 September 2022. It includes information on:

### **Programme of the 15<sup>th</sup> EUMETSAT User Forum in Africa**

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- Registration process at the Forum
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EUMETSAT USER  
FORUM IN AFRICA



FORUM DES USAGERS  
D'EUMETSAT EN AFRIQUE

All the information is also available on the 15<sup>th</sup> EUMETSAT User Forum in Africa website:

<http://ufa.eumetsat.int>

Regular updates will also be provided through the EUMETSAT User Forum in Africa's Facebook group: <https://www.facebook.com/groups/EUMETSATUserForumInAfrica/>.



## *Programme of the Forum*

The preliminary programme of the 15<sup>th</sup> EUMETSAT User Forum in Africa comprises an Opening Ceremony, a Technical Visit and seven sessions.

- **The first session** is dedicated to the presentation of the status of the various EUMETSAT programmes and activities: MSG, EPS, Jason, MTG, EPS-SG, SAFs. It also include elements of the EU Copernicus programme that are operated by EUMETSAT.
- **The second session** will focus on the implementation of the Abidjan Declaration: the transition in Africa towards the **Meteosat Third Generation (MTG)** satellites and the African Meteorological Satellite Application Facility.
- **The third session** will be on **Disaster Risk Reduction**. It will focus more specifically on Nowcasting and Numerical Weather Prediction for Early Warning System and Disaster Situation Room. Discussion will include activities at regional or national level, and ways to ease cooperation between the NMHS and the disaster management authorities.
- **The fourth session** will focus on **Blue Economy**. It will address satellite applications for Marine and Great Lake, focusing on the access and use of the Copernicus Sentinel-3, the OSI-SAF and the Copernicus Marine Environment Monitoring Service.
- **The fifth session** will concentrate on **Climate Change**. It will focus on the implementation of Climate Services in Africa and on how earth observation is used to support Climate Monitoring and Services.
- **A technical visit** will take place on Thursday afternoon (15<sup>th</sup> September 2022).
- **The sixth session** is dedicated to data access and training (e.g online data store, EUMETCast Africa and Terrestrial, AfricaConnect). This session will also include the report of the interactive technical sessions that will be organised online the 08<sup>th</sup> and 09<sup>th</sup> June, 2022.
- **The seventh and final session** will review and adopt the recommendations formulated during the Forum.

An overview of the preliminary programme is provided on the next page.

## Programme Overview

	Monday 12 September	Tuesday 13 September	Wednesday 14 September	Thursday 15 September	Friday 16 September
08:30 - 10:30		Registration of participants  <b>Opening Ceremony</b>			Session #6:  <b>Training and data access</b>
11:00 - 12:30		<b>Introduction</b>  Session #1: <b>EUMETSAT programmes and activities (inc. Copernicus)</b>	<b>Session #3: Disaster Risk Reduction</b> <i>Early Warning for Early Action</i>	<b>Session #5: Climate Change</b> <i>Climate monitoring and services</i>	<i>-incl Report of the technical sessions</i>
12:30 14:00	<b>Lunch</b>				
14:00 - 16:00		Session #2: <b>Meteosat Third Generation in Africa and AMSAF</b>	Session #4: <b>Blue Economy</b> <i>Marine and Great Lake monitoring and forecasting</i>	<b>Technical visit</b>	Session #7: <b>Recommendations review &amp; adoption</b>  <b>Closing Ceremony</b>
16:30 - 18:00	<i>High level Meeting on MTG Africa and AMSAF (upon invitation only)</i>				
	<b>African Space Art Project (ASAP) event</b>	<b>EUMETSAT Dinner</b>	<b>Cocktail dinner</b>	<b>Tanzania Gala Dinner</b>	

The detailed programme with list of Chairperson, Rapporteur and Presenters is on the Forum website, and will be sent out to all participants separately: [EUMETSAT User Forum in Africa - Forum des Usagers d'EUMETSAT en Afrique](#)

### Technical visit

The Technical Visit will be organised by the host of the Forum. It will take place on Thursday, 15<sup>th</sup> September 2022 in the afternoon. Buses will depart from the JNICC just after lunch. Information on specific time of departure will be communicated during the forum.

Further details on the technical visit will be provided in the website and by email to all participants. At the Forum check-in, you will be required to confirm your participation to the Technical Forum.

### Exhibition area – Posters and Demonstration

The exhibition and poster area will include a live demonstration of the use of EUMETView, as well as other data visualisation tool. Several partners will also distribute brochures and present their activities through poster presentations.

If you are interested to exhibit some information, please contact [ufa@eumetsat.int](mailto:ufa@eumetsat.int) as soon as possible to discuss feasibility.

### Languages at the Forum

The working languages of the Forum are English and French, and EUMETSAT has made arrangements for simultaneous interpretation services to be provided.

Interpretation in Swahili will be also available during the Opening and Closing Ceremony.

### On-site Check-in to the Forum and Secretariat during the Forum

Check-in to the Forum will take place as follow:

- Sunday 11 September 2022 from 16h00 to 18h00 in the Lobby of the Tiffany Hotel
- Monday 12 September 2022 from 15h00 to 18h00 at the JNICC
- Tuesday 13 September 2022 morning from 8h00 to 10h00 at the JNICC

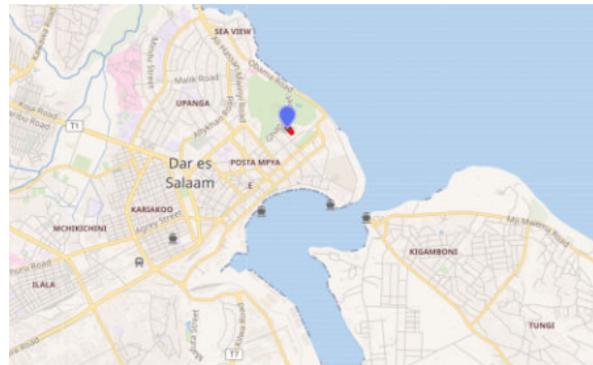
The Secretariat of the Forum will be located at the JNICC. Further opening hours of the secretariat during the Forum will be confirmed at a later stage (also for registration, should you arrive later).

## Venues and accommodation

### Conference Venue:

The Forum will take place at the Julius Nyerere International Convention Center (JNICC) in Dar es Salaam, Tanzania. The JNICC is located in the City Center of Dar es Salaam, about 16 km from the Julius Nyerere International Airport, 1 km from Tiffany Diamond Hotels and 500 m from the National Museum of Tanzania. It is also surrounded by shopping centres and places to eat.

Address of conference venue: Block 10, Shaaban Robert Street, P.O Box 6951, Dar es Salaam



### Accommodation

The recommended hotels for all participants are the [Tiffany Diamond Hotels](#), Dar es Salaam, Tanzania. A block booking has been made for the Forum participants.

The two Tiffany Diamond Hotels are located at [Indira Gandhi street](#) and [Makunganya street](#), distant of 200 meters approx.), They are located at the City Center of Dar es Salaam about 1km from Julius Nyerere Int Convention Center.

**Address:** P.O Box 1239 Dar es Salaam, Tanzania

**Phone:** +255 22 211 3657/3658

**Email:** [reservations-ma@tiffanydiamondhotels.com](mailto:reservations-ma@tiffanydiamondhotels.com)

**Registration code:** 15UFA (for non-sponsored participants)



- **Accommodation for sponsored participants**

Sponsored participants will be accommodated at the Tiffany Diamond Hotels in Dar es Salaam, Tanzania (located along Indira Gandhi Street and Makunganya Street) whereby EUMETSAT will cover the cost of the hotel accommodation. This includes room, breakfast, wireless internet connection, tourist and municipal taxes, as well as local transport between the airport and the hotel. Participants will have to pay for all other expenses (bar, minibar, laundry, telephone, fax, supplementary meals, etc.). **EUMETSAT takes care of the hotel reservations for sponsored participants.**

- **Accommodation for non-sponsored participants**

It is recommended to non-sponsored participants to book their accommodation at the Tiffany Diamond Hotels. EUMETSAT has made a block booking of 40 additional rooms at the Tiffany Diamond Hotels at a discounted price of 70 USD per night. This includes breakfast, wireless internet access, tourist fees and municipal taxes, and excludes airport transfers.

If you would like to make use of this block booking facility, please ensure your booking reaches the hotel **as soon as possible via email [reservations-ma@tiffanydiamondhotels.com](mailto:reservations-ma@tiffanydiamondhotels.com)**. Please use the booking code **15UFA** while communicating with the hotel. Beyond the block booking, availability and the rate of the rooms cannot be guaranteed. While making your booking please indicate your arrival and departure dates and flight details so that hotel staff can arrange an airport transport for you. These will be charge by the hotel (not included in the room rate).

- **Payment at Tiffany Hotels**

The Tiffany Diamond Hotels accepts credit cards (VISA or Master Card). Currency exchange from USD or EURO into TSH (Tanzanian Shillings) is best done at the Julius Nyerere International airport, or in the city centre.

## **Local transport**

### ***From airport to the Hotel***

The Tiffany Hotels will provide transportation from the airport to the Hotel (see above). If you are will be staying in another Hotel other than Tiffany, please check directly with this your hotel directly for transportation to and from the airport or use the available registered Airport Taxi.

### ***From Tiffany Hotels to JNICC***

The Tiffany Hotels will provide transportation from and to JNICC. Schedule of the transport will be displayed in the lobby of the hotels and at the JNICC.

### Lunches and dinners

For all participants (sponsored and non-sponsored), the following lunches and dinners are provided by EUMETSAT and TMA:

- Lunches from Tuesday to Friday (included) at the JNICC
- Dinner on Monday (cocktail dinner at JNICC), Tuesday, Wednesday and Thursday.

Time for dinner and location will be communicated by the organisers during the Forum and in the detailed programme.

You will have to show your conference badge, which you will receive upon arrival in order to get access to the lunch and dinners.

### Other hotels

A list of alternative hotels is proposed on the website of the User Forum. However, no local transport will be arranged from these hotels to the conference venue. Participants staying in another hotels other than Tiffany Hotels will have to make their own arrangement for local transport. Distances from these other hotels to the Julius Nyerere International Convention Center are indicated in the website, some are at walking distance..

## *Travel arrangements (visa and health insurance)*

### **Visa for Tanzania**

Each participant (sponsored or non-sponsored) will have to bear the costs for their own visa. For sponsored participants, the costs will be reimbursed by EUMETSAT.

Please visit the Tanzanian immigration service website ([Tanzania eVisa - Guidelines \(immigration.go.tz\)](http://immigration.go.tz)) to find out if you need a visa and if so, which category of visa (Ordinary or Referral).

**If you need a visa:** You are requested to provide your passport information, as well as a copy of your passport to the organising committee. This can be done through the registration page of the Forum website, by ticking the “visa support” mark and uploading the requested information and an electronic copy of your passport. In case, you have issue, you can send it electronically to [ufa@eumetsat.int](mailto:ufa@eumetsat.int).

The host country is making arrangements for participants requiring entry visa to Tanzania to get Visa on arrival in case of delay to obtain entry visa before travelling. Following your registration and submission of passport and other relevant information required for visa issuance, the Organising Committee will send you a Note from the Tanzania immigration stating that you will get a “visa upon arrival” in Tanzania.

To obtain you visa, you have to proceed with one of the following option:

- **Visa upon arrival.** You will need to provide all evidences when check-in and boarding your flight(s) to Tanzania that you will obtain a visa upon arrival. Please make sure that you have with you printed copies of (i) Flight booking, (ii) personal invitation letter, (iii) stamped note from the Tanzania immigration (stating “visa upon arrival” with your name and passport number indicated)
- **E-Visa:** Apply and pay on-line on the following website: [Tanzania eVisa - Welcome \(immigration.go.tz\)](http://immigration.go.tz) (\$50 to be paid solely by credit card). Within 48 hours you will receive a visa acceptance letter which you will present at flight check-in to be able to embark on the flight and on arrival in Dar es Salaam to obtain your visa. In order to apply for your e-visa you will need to provide in pdf format:
  - *Scan copy of your passport*
  - *Stamped note from the Tanzania Immigration*
  - *Your flight itinerary*
- **Embassy or Consulate:** Apply in person at the Embassy or Consulate of the United Republic of Tanzania in your country prior to your departure.

Should you have any issue in obtaining a visa for Tanzania, please contact the UFA Secretariat ([ufa@eumetsat.int](mailto:ufa@eumetsat.int)) as soon as possible who will see how best we can assist you in obtaining your visa.

### Travel and Health Insurance

**Each participant (sponsored or non-sponsored) is responsible to have its own travel and health insurance to cover for her/his stay in Tanzania.**

EUMETSAT will not reimburse insurance or medical expenses occurred by any participants. Hence please make your own arrangements for travel insurance as necessary.

### Flight ticket, transit and changes (for sponsored participants)

#### *TICKET RETRIEVAL PROCEDURE (for sponsored participants)*

The EUMETSAT Organising Committee will contact you to arrange for your flight ticket and hotel booking. We will provide you an electronic ticket as soon as you confirm your itinerary, after your confirmation, it will no longer be possible to change the itinerary.

- 1) Each sponsored participant will receive the routing with the ETIX reservation number by e-mail.
- 2) Participants are requested to print the itinerary with the reservation number and visit the airline to ensure that everything is correct and that the boarding pass(es) will indeed be issued on the day of departure. In case you are travelling with several airlines, please visit them all if possible;
- 3) If there are problems, there is still time to solve them, and EUMETSAT will work on them directly to find a solution.

Thank you for your cooperation and understanding.

#### *TRANSIT*

In case of long transit (overnight), EUMETSAT will work with you to find transit arrangements (inc. hotel and transit visas).

#### *CHANGE OF ARRIVAL/DEPARTURE TIMES/INABILITY TO ATTEND*

If your flights change, or you are unable to attend, **it is absolutely essential that you inform us of any changes to the travel plans** by updating the data in your registration details (using the provided username and password) or contacting the organising committee directly. Airport transfers can otherwise not be guaranteed and you will be liable for no-show costs at the hotel.

## Information on Health Services

The recommended Health Facility for all the delegates is **Aga Khan Hospital** which is located closer to the conference as well the hotels where delegates will be residing.

Therefore all delegates are asked to ensure that they have health insurances that are accepted at the Aga Khan Hospital.

The list of the insurances that are accepted at Aga Khan Hospital are available on the website under the section on "Information on Health Services".

First Aid Services will be provided during conference sessions at the JNICC.

### Hospital Visiting Hours:

Monday to Saturday:

0600 - 0730hrs

1100 - 1200hrs

1600 - 1800hrs

Sundays and Public Holidays:

0600 - 0730hrs

1000 - 1200hrs

1600 - 1800hrs

Address: Ocean Road Dar es Salaam TZ, 2289, Tanzania

## Measures related COVID-19 Pandemic

The Organising Committee continue to monitor the sanitary situation and health requirements for travelling to Tanzania. At the moment, the measures in place are as presented below. Any short notice change will be communicated to all participants by email and through the 15UFA website.

### Entry to Tanzania

The entry condition to Tanzania are regulated under the “TRAVEL ADVISORY NO. 10 OF 16TH MARCH, 2022 (see: [626a654882c76195420334.pdf \(moh.go.tz\)](#))”. In summary:

If you are fully vaccinated:

- No test is required. You will be required to present a valid vaccination certificate with QR code for verification upon arrival.

If you are not fully vaccinated:

- You will be required to present a negative COVID-19 RT- PCR or NAATs certificate with QR code obtained within 72 hours before departure. In addition, you will be tested for COVID 19 upon arrival using a Rapid Antigen Test at your own cost of 10 USD (TZS 23,000).

If you are not fully vaccinated and not PCR tested:

- You will be tested for COVID-19 using RT PCR test at your own cost of 50 USD. You will have to self-isolate waiting for the results.

In all cases, travelers are required to truthfully fill in an online Traveler's Health Surveillance Form within 24 hours before or upon arrival to Tanzania Mainland. The form is available at <https://afyamsafiri.moh.go.tz/>. Please note that at the moment and until further notice this system is under maintenance and the health entry requirement excludes the filling of this form.

### In the Tiffany Hotel, JNICC and local transport

There is no requirement to test or wear masks in the Hotels, JNICC or local transport. However, the organizers recommend you to wear a mask especially when confined with other persons in a closed space. The wearing of a mask will be requested when traveling in bus.

Rapid Test might also be made available by the organising committee to participants who wish to get tested.

In case you present any COVID-19 related symptom, the organising committee will direct you to a test centre, and you will be asked to isolate until the results are available.

### **Return to your country**

Each participant is responsible to check requirements for the return to her/his country. In case you need to perform a PCR Test before departure, the organising committee will direct you to a test centre and assist in getting an appointment within the required timeframe before your departure.

In case you need to perform a test upon arrival in your country (or in transit), and in case you want to be reimbursed for this test (only for sponsored participants) you are requested to provide the Secretariat with a document (or web link) stating this obligation.

### **Reimbursement for sponsored participants**

EUMETSAT will reimburse costs related to the Antigen and/or PCR tests to the sponsored participants, upon presentation of receipts or documents stating the mandatory nature of these tests.

EUMETSAT will not reimburse vaccination costs.

## Other information about Tanzania for visitors

### Country information

The United Republic of Tanzania covers an area of 945,087 km<sup>2</sup> (of which 6.2% is water). According to World Bank estimates, Tanzania has a population of 59 million.

Capital: Its capital is Dodoma, located in the interior, but the main economic hub is the former capital Dar es Salaam, located on the coast.

Languages: The official languages are Swahili and English, but Arabic is also spoken, especially on the islands of Zanzibar and Pemba

Time zone: UTC +3 hours

Internet TLD: .tz

Calling code: +255

### Climate for Tanzania

#### Temperature distribution

Temperatures across the country are normally characterized by relatively less fluctuation throughout the year. The annual long-term average temperature over different stations in the country ranges from 14.4 °C to 26.4 °C. Regions with the highest temperatures are along the coast and western parts of the country. The season with high temperatures starts from October through February or March of the following year, whilst the cold season is from May to August. The annual minimum air temperature (Tmin) and maximum air temperature (Tmax) across the stations ranges from 9.6 °C to 22 °C and 19.1 °C to 30.7 °C respectively.

#### Rainfall distribution

Tanzania has two major rainfall regimes: one is a Unimodal (October–April) and the other is a bi-modal (October–December) and (March–May). The Unimodal rainfall regime is experienced in southern, central, and western parts of the country, while the bimodal rainfall regime is experienced in the northern areas; from areas around Lake Victoria basin, north-eastern highlands, and the northern coast including Zanzibar Isles. Dar es Salaam is in the northern coast therefore it exhibits bimodal rainfall regime.

The rainfall distribution and variability are driven by multiple factors including East African Monsoon, El-Niño Southern Oscillation (ENSO), and westerlies from Congo, tropical cyclones, and Inter-Tropical Convergence Zone (ITCZ). The migration of ITCZ north and south across the equator is among the main factors affecting the distribution and variability of rainfall in Tanzania and the entire East African region. The migration of ITCZ lags the overhead sun by 3-4 weeks over the region. The ITCZ migrates to southern regions of Tanzania in October to December, reaching southern part of the country in February and reverses northwards in March, April, and May. Due to this movement, some areas experience single and double

passages of the ITCZ. The areas that coincide with single passage are known as unimodal areas. These include the southern, south-western, central, and western parts of the country, which receive rainfall from November to April or May (NDJFMA, also known as Msimu). Areas that experience double passage are known as bimodal, and include northern coast, north-eastern highlands, Lake Victoria areas, and the Islands of Zanzibar (Unguja and Pemba). These regions receive two distinct rainfall seasons. The long rainy season (also known as Masika), which starts mainly in March and continues through May (MAM) and the short rainfall season (also called Vuli) which starts in October and continues through December (OND). January and February are the transition period (relatively dry) for bimodal areas while June, July, August, and September are dry months for the entire country.

Average Climate of Dar es Salaam during September:

- Average rainfall = 20.2 mm;
- Average rainy days = 4 days
- Mean Maximum Temperature = 30.6°C
- Mean Minimum Temperature = 19.5°C
- Average Maximum Relative Humidity = 98%
- Average Minimum Relative Humidity = 58%

### Tourism

Tanzania is one of the unique destinations on the African continent. It is a land of many wonders harbouring an unparalleled diversity of fauna and flora. The scenery, topography and very friendly people make Tanzania one of the best places to visit and promise the best wildlife photographic safaris on the continent. Tanzania indeed has it all Tanzania has 22 National Parks, 1 conservation area, 27 Game Reserves, and several Marine Parks, a breath-taking coast and Lake Zone and gently undulating highlands that are a hiker's paradise.

Tanzanian National Parks include: Arusha National Park; Gombe Stream National Park; Katavi National Park; Kilimanjaro Mountain, the highest permanently snow-capped free standing mountain in Africa; Kilimanjaro National Park; Kitulo National Park; Mahale Mountains National Park ; Lake Victoria; Lake Manyara National Park; Mikumi National Park ; Mkomazi National Park; Ruaha National Park; Rubondo Island National Park; Saadani National Park; Serengeti National Park; Tarangire National Park ; Udzungwa National Park ; Saanane National Park; Burigi -Chato National Park; Ibanda Kyerwa National Park; Rumanyika-Karagwe National Park; Nyerere National Park; Ugalla River National Park; Kigosi National Park.

Other tourist attractions are: Ngorongoro Crater, Zanzibar Beaches; Ngorongoro Conservation Area, Lake Manyara National Park; Mafia Island; Pemba Island; Stone Town; Selous Game Reserve; Katavi National Park and Lake Victoria.

More information about tourism can be found at

<https://www.maliasili.go.tz/attractions/category/tourist-attractions>

## CURRENCY AND EXCHANGE

The **shilingi** (Swahili; English: *shilling*; sign : **TSh**; code : **TZS**) is the currency of Tanzania. It is subdivided into 100 *sent* (*cents* in English).

**1 EUR = 2400 TZS**

**1 USD = 2340 TZS**

**Tip:** to convert Tanzanian shilling into euros or dollars, remember that 100 000 TZS = more or less 40 € or \$.

To check the exchange rate of other currencies please go to the website <http://www.xe.com/>

## Immunization and health

The Tanzanian health authorities do not have any mandatory vaccinations for travellers from Europe. Tourists and business travellers are therefore **not required to have any vaccinations**.

The only constraint imposed on travellers wishing to visit Tanzania concerns yellow fever. Indeed, a yellow fever vaccination certificate is required for travellers **coming from a country with a risk of yellow fever transmission**, even if the origin is a transit of more than 12 hours in the airport.

### Recommended vaccinations:

Hepatitis A and B, rabies, meningococcal meningitis, typhoid

## Electricity

For Tanzania there are two associated plug types, **types D and G (Mostly used)**. Plug type D is the plug which has three round pins in a triangular pattern and plug type G is the plug which has two flat parallel pins and a grounding pin. Tanzania operates on a 230V (220-240V) supply voltage and 50Hz.



D



G

### Mobile phone service

Many mobile operators are offering prepaid SIM cards including calls, SMS and mobile Internet connection. Different packages are available. Prepaid cards are sold by authorized distributors, and are also available in shopping centres.

### Emergency Services numbers - 112

**Ambulance/ Medical Emergency - 112**

**Police - 112**

**Fire-112**

## Information about our host

### Tanzania Meteorological Authority (TMA)

The 15<sup>th</sup> EUMETSAT User Forum in Africa is organised in collaboration with Tanzania Meteorological Authority (TMA).

TMA is a government institution of the United Republic of Tanzania mandated for provision of Meteorological Services within the boundaries of the country. The Headquarters of the TMA are located in Dar-es-Salaam; however, the Authority serves also through several offices and stations located over regions of the country.

TMA is operating under the Ministry of Works, Transport and Communications of the United Republic of Tanzania.

For more information, please visit <http://www.meteo.go.tz>

### Local Point of Contacts

The local points of contact for the Forum are:

Mr Mathew Ndaki  
Meteorologist  
Mobile: +255 759091877  
Email: [mathew.ndaki@meteo.go.tz](mailto:mathew.ndaki@meteo.go.tz)  
Email2 : [mathewndaki@yahoo.com](mailto:mathewndaki@yahoo.com)

Mr Wilbert Timiza Muruke  
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